

Donnington and Muxton Parish Council



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FULL COUNCIL MEETING

Minutes of the Full Council Meeting held remotely via Microsoft Teams on 12th April 2021 commencing at 6.30pm

Prior to the start of the meeting a minute silence was held in memory of His Royal Highness Prince Philip The Duke of Edinburgh who sadly passed away on 9th April 2021.

Present: Councillors Mrs L Dugmore (Chairman), Miss F Doran, N Dugmore, J Gough, J Lavery, A Lawrence, M Stokes and J Thompson.

Also Present: R Morgan (Parish Clerk) and Jenny Urey (Local Resident).

21/04/193 Apologies: Councillors M Edwards and R Overton.
Resolved – that the apologies are accepted.

21/04/194 Declaration of Interest: As per Registers of Interests.

21/04/195 Public Session: There were no questions or comments from those present.

21/04/196 Minutes: To confirm the following Minutes of the Council and its Committees:

- a. Full Council meeting held on 8th March 2021.
Resolved – that the minutes be approved and signed by the Chairman as a true and accurate record.
- b. Planning Committee held on 29th March 2021.
Resolved – that the minutes be approved and signed by the Chairman as a true and accurate record.

21/04/197 Matters Arising from Minutes

Councillors requested updates on the following:

Unadopted development sites – The Clerk informed Councillors that he was still waiting to find out the contact for Morris Homes as the name he had previously been given was a person working for Homes England. The Clerk was asked to contact the Wrekin Area Committee (WAC) and ask if unadopted development sites could be placed on the agenda for discussion at its next meeting.

Footpath Saltwell's Drive – The Clerk informed those present that he is still waiting for quotes for the work required to maintain the path and would continue chasing up the companies contacted.

Trees – The Clerk informed Councillors that the trees given to the Parish Council by Telford & Wrekin Council had been temporarily planted in the allotments until suitable locations can be found at which they can be planted.

Hedgerows – Councillors were informed that the invitation to officers from the Borough Council's planning department to discuss the removal of hedgerows by developers and utility companies was refused as they were unable to attend due to purdah.

21/04/198 Expenditure Transactions: Each Councillor received a copy of the Expenditure Transactions for March 2021.

Resolved – that the Expenditure Transactions for March 2021 are ratified and accepted as a true record.

21/04/199 Income Received: Each Councillor received a copy of the Income Report for March 2021.

Resolved – that the Income Report for March 2021 is ratified and accepted as a true record.

21/04/200 Bank Reconciliation: Each Councillor received a copy of the Bank Reconciliation as of 31st March 2021.

Resolved – that the Bank Reconciliation as of 31st March 2021 is ratified and accepted as a true record.

21/04/201 Financial Budget Comparisons: Each Councillor received a copy of the Financial Budget Comparison as at 31st March 2021. The Clerk, when asked how much money is left in the budgets at year end, stated that he would have to contact the Assistant Clerk for a complete financial breakdown of the budgets.

Resolved – that the Financial Budget Comparisons as at 31st March 2021 are ratified and accepted as a true record.

21/04/202 Freedom of Information Request

Councillors discussed the response given by Telford & Wrekin Council to a local resident who asked a question under the Freedom of Information Act. Councillors failed to understand why the information could not have been provided and that the residents complaint should be supported by this Council. The Clerk was asked to contact the Data Protection Officer at the Borough Council to ask why this information could not be provided as this Council did not accept that it is protected under Section 43 of the Freedom of Information Act.

21/04/203 Allotment's footpath

Councillors discussed a request to fence off the gap in the hedge at the allotments to prevent dog owners using it as a toilet for their dogs. Whilst very sympathetic to the complainant's request, Councillors were unwilling to fence off the path as this route has been used for many years and there is a kissing gate located on it. Councillors asked the Clerk if more dog fouling signage could be erected at the location and an article could be placed in the next Parish Council newsletter about dog fouling and its hazard to health.

21/04/204 Electric Vehicle Charging Points

Councillors were asked to consider installing two Electric Vehicle Charging Points at Turreff Hall. The Clerk explained that there are grants available for these by using contractors listed on the Governments site.

Resolved – that the Clerk obtains costs to install one fast charge Electric Vehicle Charging point at Turreff Hall that uses contactless payment.

21/04/205 Granville Waste Site

Councillors discussed issues at Granville Waste Site relating to continued tipping and noxious smells emanating from the landfill site. The Clerk informed Councillors that the current contractor had a commercial waste licence to use the site until 2025. Councillors are concerned that noxious smells come from the site even during cold weather and are worried that this will only get worse during warm weather. The Clerk was asked to discover how often officers from Environmental Health visited the site and what exactly it is that the contractor is tipping there.

21/04/206 Street numbering St Matthew's Road, Donnington

The Clerk informed Councillors that an issue regarding the inability of ambulances/delivery vehicles to locate certain addresses in St Matthew's Road, Donnington since the new street naming of Liz Clare Court had finally been resolved. After seven months the Borough Council had finally agreed to place a temporary addition to the street sign whilst waiting for a new sign to be made and installed.

21/04/207 Purchase of Tommy's

The Clerk confirmed that two Tommy's have now been purchased at a cost of £350 as per authorization emails received from Councillors and had been delivered to the Parish Council office. Councillors suggested that one is located at the War Memorial in Donnington and one next to the soldiers' bench in Muxton.

21/04/208 War Memorial, Muxton

The Clerk informed Councillors that the transfer of land off Marshbrook Way where the soldiers' bench is located is currently with the solicitors and that various war memorial designs were being explored by Councillors.

21/04/209 Footpath land adjacent Saltwell's Drive

The Clerk informed Councillors that he is still waiting for quotes to improve the condition of the footpath on Parish Council land off Saltwell's Drive which runs towards St John's Church. The Clerk will continue to chase up the contractors.

21/04/210 Laptop for Parish Council

The Chairman informed Councillors that a new laptop has had to be purchased at a cost of £588.31 due to the current laptop no longer being fit for purpose. Due to the urgency of the situation with regard to the Financial Year End and the accounts programme being on the previous laptop, authorisation was given by the Chairman and is now being reported to Council. The old laptop has had the accounts programme removed and will now be used by the Clerk and the Community Events and Engagement Officer.

21/04/211 Annual Parish and Annual Council Meetings

Councillors were asked to agree to postponing the Annual Parish Meeting and Annual Council Meeting to Monday 17th May 2021. This is to allow time for the Clerk to issue the paperwork required to the three new Councillors elected at the elections held on 6th May 2021.

Resolved – to postpone the Annual Parish and Annual Council meetings to Monday 17th May 2021.

21/04/212 Agenda Items for the Next Council Meeting

Councillors requested that the following items be included for discussion on the agenda of the next Council meeting:

Barn Close footpaths – to discuss the poor condition of the footpaths resulting in a danger to pedestrians and mobility scooters along with fly-tipping in the area.

Christmas Lights – to consider purchasing additional Christmas lights for next season.

Nuisance parking and fly-tipping at The Humbers.

21/04/213 Date of next meeting

The Chair informed Councillors that, as item 21/04/211 has been agreed, the Annual Parish meeting will commence at 7pm at Cordingley Hall, Donnington on Monday 17th May 2021. This will be immediately followed by the Annual Council meeting,

The meeting closed at 1930hrs.

Signed:

Date: